

THE BLACK ARCHIVES HISTORY AND RESEARCH
FOUNDATION OF SOUTH FL, INC

Joseph Caleb Building
5400 NW 22nd Avenue
Building C Suite 101
Miami, Florida 33142 (305) 636-2390

PAPERS PROCESSED

Date Started: July 20, 2005
Collection Title: **Bea L. Hines Collection**
Date Span: N/A

Inclusive Subjects:

These records are a collection of information on Bea L. Hines a columnist for the Miami Herald. The collection consists of profiles, news articles, photographs, and correspondences. Hines collection is a collection of her columns dating from 1979 to 1986. In her writings researchers may find the climate of the black experience in Miami during this date span.

Brief description of processing procedure:

The records in this collection were located in the Black Archives ready reference room under Personalities H. After a preliminary survey was conducted, it was discovered that the records were in categorical order however, they were kept in two large binder folders. To process the collection the information was placed into categories, and then transferred into acid-free file folders. After being appropriately labeled, the folders were organized in alphabetical order and placed in an acid-free Hollinger box. A content listing was made, and the appropriate labels were attached, and the boxes were stored in the collection room. This collection was processed at the file folder level and is now categorized multiple series.

Bea L. Hines Collection – Continued

***** Archivist Note:** These records were stored along with the Personalities H Collection, and since this is a community archives, it will be an ongoing collection. The collection includes photographs, profiles, correspondences, and news articles Hines, and will continue to grow as more information is made available to the archives. Upon reviewing the collection, I made the decision to separate it from the personalities H due to its' high volume of information and newspaper clippings.

****Researchers Key:** Researchers will be able to cross-reference Hines' records with other material in the archives. Examples of other collections include, Civil Rights (Civil Disturbance), the Law Enforcement, and Neighborhoods & Communities. *tab*

Number of Boxes: 1

Location: Collection Room
Ready Reference Section

Size: .5 linear ft.

Processing Description: File folder level

Date of Completion: 7/22/05

Completed by: Timothy A. Barber
Assistant Archivist
The Black Archives

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SOUTH FLORIDA, INC.

PUBLIC ARCHIVES LIST

Collection Title: Bea L. Hines Collection

Box / File #	Record Description	Dates
1/1	Bea L. Hines Collection- Correspondences	
1/2	Bea L. Hines Collection- News Articles-1970's	
1/3	Bea L. Hines Collection- News Articles-1982- March/August	1982
1/4	Bea L. Hines Collection- News Articles-1982- September	1982
1/5	Bea L. Hines Collection- News Articles-1982- October	1982
1/6	Bea L. Hines Collection- News Articles-1982- November	1982
1/7	Bea L. Hines Collection- News Articles-1982- December	1982
1/8	Bea L. Hines Collection- News Articles-1982- N/A	1982
1/9	Bea L. Hines Collection- News Articles-1983- January	1983
1/10	Bea L. Hines Collection- News Articles-1983- February	1983
1/11	Bea L. Hines Collection- News Articles-1983- March	1983

Collection Title: Bea L. Hines Collection

Box / File #	Record Description	Dates
1/12	Bea L. Hines Collection- News Articles-1983- April	1983
1/13	Bea L. Hines Collection- News Articles-1983- May	1983
1/14	Bea L. Hines Collection- News Articles-1983- June	1983
1/15	Bea L. Hines Collection- News Articles-1983- July	1983
1/16	Bea L. Hines Collection- News Articles-1983- August	1983
1/17	Bea L. Hines Collection- News Articles-1983- October	1983
1/18	Bea L. Hines Collection- News Articles-1983- November	1983
1/19	Bea L. Hines Collection- News Articles-1983- December	1983
1/20	Bea L. Hines Collection- News Articles-1984- January	1984
1/21	Bea L. Hines Collection- News Articles-1984- February	1984
1/22	Bea L. Hines Collection- News Articles-1984- March	1984
1/23	Bea L. Hines Collection- News Articles-1984- April	1984

Collection Title: Bea L. Hines Collection

Box / File #	Record Description	Dates
1/24	Bea L. Hines Collection- News Articles-1984- May	1984
1/25	Bea L. Hines Collection- News Articles-1984- June	1984
1/26	Bea L. Hines Collection- News Articles-1984- July	1984
1/27	Bea L. Hines Collection- News Articles-1984- August	1984
1/28	Bea L. Hines Collection- News Articles-1984- September	1984
1/29	Bea L. Hines Collection- News Articles-1984- October	1984
1/30	Bea L. Hines Collection- News Articles-1984- November	1984
1/31	Bea L. Hines Collection- News Articles-1984- December	1984
1/32	Bea L. Hines Collection- News Articles-1984- N/A	1984
1/33	Bea L. Hines Collection- News Articles-1985- January	1985
1/34	Bea L. Hines Collection- News Articles-1985- February	1985

Collection Title: Bea L. Hines Collection

Box / File #	Record Description	Dates
1/35	Bea L. Hines Collection- News Articles-1985- March	1985
1/36	Bea L. Hines Collection- News Articles-1985- May	1985
1/37	Bea L. Hines Collection- News Articles-1985- June	1985
1/38	Bea L. Hines Collection- News Articles-1985- October	1985
1/39	Bea L. Hines Collection- News Articles-1985- November	1985
1/40	Bea L. Hines Collection- News Articles-1985- December	1985
1/41	Bea L. Hines Collection- News Articles-1986- January	1986
1/42	Bea L. Hines Collection- News Articles-1986- February	1986
1/43	Bea L. Hines Collection- News Articles-1986- March	1986
1/44	Bea L. Hines Collection- News Articles-1986- May	1986
1/45	Bea L. Hines Collection- News Articles-1991-	1991
1/46	Bea L. Hines Collection- News Articles- N/A	

Collection Title: Bea L. Hines Collection

Box / File #	Record Description	Dates
1/47	Bea L. Hines Collection- Photographs-	
1/48	Bea L. Hines Collection- Profiles-	