

THE BLACK ARCHIVES HISTORY AND RESEARCH
FOUNDATION OF SOUTH FL, INC

**Joseph Caleb Building
5400 NW 22nd Avenue
Building C Suite 101
Miami, Florida 33142 (305) 636-2390**

PAPERS PROCESSED

Date Started: August 5, 2005

Collection Title: **Zora Neale Hurston Collection**

Date Span: 1970 - 2002

Inclusive Subjects:

These records are a collection of information on Zora Neale Hurston, Author, Folklorist and Anthropologist. The collection consists of profiles, news articles, brochures, advertisements, and manuscripts. Hurston's collection spans from 1970 to 2002. Within this collection, researchers may find information pertaining to her life, and articles on Eatonville's first Zora Neale Hurston celebration.

Brief description of processing procedure:

The records in this collection were located in the Black Archives ready reference room under Personalities H. After a preliminary survey was conducted, it was discovered that the records were in categorical order however, they were kept in two large binder folders. To process the collection the information was placed into categories, and then transferred into acid-free file folders. After being appropriately labeled, the folders were organized in alphabetical order and placed in an acid-free Hollinger box. A content listing was made, and the appropriate labels were attached, and the boxes were stored in the collection room. This collection was processed at the file folder level and is now categorized multiple series.

Zora Neale Hurston Collection – Continued

***** Archivist Note:** These records were stored along with the Personalities H Collection, and since this is a community archives, it will be an ongoing collection. The collection includes profiles, news articles, brochures, advertisements, and manuscripts pertaining to Hurston, and will continue to grow as more information is made available to the archives. Upon reviewing the collection, I made the decision to separate it from the personalities H due to its' high volume of information and newspaper clippings.

****Researchers Key:** Researchers will be able to cross-reference Hurston's records with other material in the archives. Examples of other collections include The Arts.

Number of Boxes: 1

Location: Collection Room
Ready Reference Section

Size: .5 linear ft.

Processing Description: File folder level

Date of Completion: 8/8/05

Completed by: Renae Tompkins
Intern

Timothy A. Barber
Assistant Archivist
The Black Archives

THE BLACK ARCHIVES HISTORY AND RESEARCH FOUNDATION OF
SOUTH FLORIDA, INC.

PUBLIC ARCHIVES LIST

Collection Title: Zora Neale Hurston Collection

Box / File #	Record Description	Dates
1/1	Zora Neale Hurston Collection- Advertisements	
1/2	Zora Neale Hurston Collection - Brochures	
1/3	Zora Neale Hurston Collection- Manuscripts	
1/4	Zora Neale Hurston Collection - News Articles-1985	
1/5	Zora Neale Hurston Collection - News Articles-1987	
1/6	Zora Neale Hurston Collection - News Articles-1990	
1/7	Zora Neale Hurston Collection - News Articles-2001	
1/8	Zora Neale Hurston Collection- Profiles	
1/9	Zora Neale Hurston Collection - Programs	