

THE BLACK ARCHIVES HISTORY AND RESEARCH
FOUNDATION OF SOUTH FL, INC

**Joseph Caleb Building
5400 NW 22nd Avenue
Building C Suite 101
Miami, Florida 33142 (305) 636-2390**

PAPERS PROCESSED

Date Started: August 9, 2005

Collection Title: **Dr. Robert B. Ingram Collection**

Date Span: 1981 - 2004

Inclusive Subjects:

These records are a collection of information on Dr. Robert B. Ingram, the first African-American police officer to be assigned to the white section of Downtown Miami. He is also the former and only Mayor of Opa Locka to serve for three consecutive terms. Dr. Ingram is currently the District 1 Representative for the Miami-Dade School Board. The collection consists of profiles, news articles, posters, publications and correspondences. Ingram's collection is a collection of articles dating from 1981 to 2004. In these articles researchers may find information pertaining his life and career in Miami.

Brief description of processing procedure:

The records in this collection were located in the Black Archives ready reference room under Personalities H. After a preliminary survey was conducted, it was discovered that the records were in categorical order however, they were kept in two large binder folders. To process the collection the information was placed into categories, and then transferred into acid-free file folders. After being appropriately labeled, the folders were organized in alphabetical order and placed in an acid-free Hollinger box. A content listing was made, and the appropriate labels were attached, and the boxes were stored in the collection room. This collection was processed at the file folder level and is now categorized multiple series.

Dr. Robert B. Ingram Collection – Continued

***** Archivist Note:** These records were stored along with the Personalities H Collection, and since this is a community archives, it will be an ongoing collection. The collection includes, profiles, correspondences, and news articles of Ingram, and will continue to grow as more information is made available to the archives. Upon reviewing the collection, I made the decision to separate it from the personalities H due to its' high volume of information and newspaper clippings.

****Researchers Key:** Researchers will be able to cross-reference Ingram's records with other material in the archives. Examples of other collections include, City of Opa Locka, the Law Enforcement, and Miami-Dade County School Board.

Number of Boxes: 1

Location: Collection Room
Ready Reference Section

Size: .5 linear ft.

Processing Description: File folder level

Date of Completion: 8/24/05

Completed by: Renae Tompkins
Intern

Timothy A. Barber
Assistant Archivist
The Black Archives

THE BLACK ARCHIVES HISTORY AND RESEARCH FOUNDATION OF
SOUTH FLORIDA, INC.

PUBLIC ARCHIVES LIST

Collection Title: Dr. Robert B. Ingram Collection

Box / File #	Record Description	Dates
1/1	Dr. Robert B. Ingram Collection- Correspondences	
1/2	Dr. Robert B. Ingram Collection- News Articles-1981	
1/3	Dr. Robert B. Ingram Collection- News Articles-1982	
1/4	Dr. Robert B. Ingram Collection- News Articles-1983	
1/5	Dr. Robert B. Ingram Collection- News Articles-1984	
1/6	Dr. Robert B. Ingram Collection- News Articles-1985	
1/7	Dr. Robert B. Ingram Collection- News Articles-1987	
1/8	Dr. Robert B. Ingram Collection- News Articles-1988	
1/9	Dr. Robert B. Ingram Collection- News Articles-200	
1/10	Dr. Robert B. Ingram Collection- News Articles-2003	
1/11	Dr. Robert B. Ingram Collection- News Articles-2004	
1/12	Dr. Robert B. Ingram Collection- Poster	
1/13	Dr. Robert B. Ingram Collection- Profiles	
1/14	Dr. Robert B. Ingram Collection- Publications	

Collection Title: Dr. Robert B. Ingram Collection

Box / File #	Record Description	Dates
1/15	Dr. Robert B. Ingram Collection- Souvenir Journal	